*This form must be completed in duplicate and handed in at Room 1061. One copy will be stamped and returned as an acknowledgement of receipt.*

**PIGEON HOLE NO: _____** **DX:_____**

**REQUEST FOR A TRIAL DATE AT THE JOHANNESBURG MAGISTRATES COURT**

*(To be used for all trial matters)*

CASE NO: .....

In the matter between:-

.....PLAINTIFF

and

..... DEFENDANT

The pleadings closed on: _____

| | |
|---|---|
| The issue of quantum and merits have/ have not been separated | |
| The issue of quantum is not applicable | |
| The court file is indexed and paginated | |
| The expert reports, to be relied on by the plaintiff are available and are legible, paginated and bound | |
| Both parties have filed discovery affidavits | |
| There has been compliance by the party applying for a trial date with all the requests for discovery | |
| A pre-trial minute complied by both parties is attached | |
| An affidavit explaining the lack of a pre-trial minute is attached, together with a written statement setting out:<br>• A succinct summary of the common cause facts;<br>• The questions of law and fact that the court must decide;<br>• Why, if not already done, quantum and merits have not been separated; and<br>• Whether the opponent's, if legally represented, has confirmed in writing the facts set out in the attached written statement. | |

_____ _____

**Signature of the attorney/ party** **Surname and initial of attorney/ party**

**Email address**: _____

**Cell phone number**: _____

## OFFICIAL USE

*(To be completed by Magistrate)*

| | |
|---|---|
| Matter is **certified trial ready** and a trial date may be allocated | |
| The pre-trial **minutes is incomplete** | |
| **Formal pre-trial conference** is required | |
| The matter is **not trial ready**, due to the following: | |
| | |
| | |
| | |
| | |

_____

MAGISTRATE

**DATE ALLOCATED FOR TRIAL/ PRE-TRIAL**:_____